

# **Quarterly-HPR-V LHRC Meeting Minutes**

May 7, 2012

**City of Norfolk Community Services Board**  
**255 W. Olney Road, Norfolk, VA 23510-1523**  
**(757) 823-1600**

## ***Committee Members Present:***

Adrienne Benjamin-Scott  
Betty Morgan  
Jean Swanick

## ***Others present:***

Stewart Prost, Regional Advocate's Office

## ***Affiliates Present:***

Associates at York, Inc., Kathleen Hooper  
Another Level Youth & Family Services, Ronnie Davis  
Lucas Lodge, Lisa Lucas-Burke, Jonaquin Stringer  
Norfolk CSB, Bob Horne  
Portsmouth Dept of Behavioral Health, Gracie Taylor  
Tidewater Youth Service, Tim Heiler  
Support Services of VA, Jeanne Cullison  
V & V Adult Group Home, Vernon Johnson

**I. Call to Order** – Betty Morgan called the meeting to order at 1:06 pm.

**II. Introductions**

**III. Minutes** – A quorum was present. The February 6, 2012 minutes were reviewed, approved as written.

**IV. Regional Advocate Report** –

Provided an update of current status, OHR, Marissa Roads is moving to Office of Licensing and will transfer to that office on June 10, 2012. Stewart no longer travels to Williamsburg

An acute situation exists within HPR-V LHRC – the chairman has resigned due to his new job and Jean Swannick is leaving, having completed 2 terms. This leaves only 3 members after June.

The Committee may wish to change the membership of the board from 7 to 5 members. If the committee agrees to this, Stewart will write a revision for the By-laws. Currently, the board needs 1 health care provider member and 1 general member.

Affiliates need to identify individuals who could fill these positions. The providers should have interested party fill out the application and get the completed application to Stewart. The committee would then schedule interviews.

If the process can be completed by the July 3, 2012 meeting of the SHRC, the new members could participate in the next quarterly meeting in August.

The DOJ has made an agreement with the state of VA, but final ruling from DBS is still pending.

This has the potential to open 4000 new waiver slots. There will be increased oversight; 7 new Licensing Specialists have been added. Over the next 8 years, 4 of the 5 Training Centers will close and SEVTC will downsize to 75 beds.

Whenever there is a discharge from a Training Center, Office of Licensing and Office of Human Rights will make site visits. Office of Human Rights has additional staff focused on supporting individuals with ID, Community Integration Managers who are assigned to Training Centers. There will be visits both before and after an individual is discharged. SEVTC's manager is Sara Stansberry. The focus of visits will be Best Practices, not merely compliance.

When Affiliates are preparing 1/4ly reports for the LHRC, the site visits should be noted.

Providers are reminded that 1/4ly reports are due to members 2 weeks prior to the meeting. If an affiliate has items on the first page that require confidential information to be provided in detailed accounts, they should place those details on a separate page and fax them, rather than emailing.

**V. Affiliate Reports – If you have items for presentation, or updates regarding previous reviewed topics, the LHRC members should receive, by email or regular mail, appropriate written documentation 2 weeks prior to the scheduled meeting.**

| <b>AFFILIATE</b>                            | <b>ALLEGATIONS</b>        | <b>FOUNDED ALLIGATIONS</b> | <b>COMPLAINTS</b> | <b>OTHER</b>   |
|---|---------------------------|----------------------------|-------------------|--|
| <b>Lucas Lodge</b>                          | 0                         | 0                          | 0                 | 1 death from unknown causes, ME pending<br>1 restraint                               |
| <b>Norfolk CSB</b>                          | 0                         | 0                          | 5                 | 3 formal, 2 informal,<br>1 founded   |
| <b>Portsmouth Dept of Behavioral Health</b> | 0                         | 0                          | 4                 | 3 formal, 1 informal,<br>1 pending<br>3 deaths from natural causes                   |
| <b>Support Services of VA</b>               | 1 Abuse<br>3 Peer to peer | 1                          | 1                 | 1 formal complaint<br>1 Serious injury   |
| <b>Tidewater Youth Services</b>             | 0                         | 0                          | 0                 |  |
| <b>V &amp; V Adult Group Home</b>           | 0                         | 0                          | 0                 | 1 incident occurred where a carpet burn was sustained but no medical care was needed |

## **VI. Old Business**

None presented

## **IX New Business**

Norfolk CSB is revisiting their Behavior Management Policy because it is currently inconsistent with their overall Human Rights Policy. The revised policies were originally submitted to OHR in June 2011 and the affiliate is now presenting it for approval to LHRC. Stewart has reviewed this and all is in compliance, he recommends it be approved

A motion was made, seconded and voted on. Norfolk's Behavior Management policy was approved

Another Level Youth and Family Services presented a new program, Mental Health Support Services, for consideration. They have submitted the complete package including verification letter, policies, Behavior Management policies, and program rules. This service will provide supports for individuals 18 and over in the community with case management, Psychoeducational supports, diagnosis, family supports. The program is intensive and encompasses 10 hours per week. They are using the "Handle With Care" behavior management program that includes no restraints, except in emergency situations. The Program rules have been reviewed by Stewart

A motion was made, seconded, and voted on. Another Level Youth and Family Services' new program, Mental Health Support Services, was approved for affiliation including its program rules and behavior management plan.

## **XI The general meeting was adjourned at 1:45 pm, and the committee proceeded to Executive session pursuant to Virginia Code § 2.2-371 (A), for the protection of privacy of individuals and their records in personal matters not related to public business, namely to review restrictive programs and /or review serious incidents.**

Respectfully Submitted,  
Jeanne Cullison